



# ADOPT-A-PARK ACTIVITY REPORT

For Office Use Only:

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Each time you hold a clean-up, please fill out this report and mail within one (1) week to the Municipal Volunteer Program in the City of Roanoke's Human Resources Department.

Adopted Area: \_\_\_\_\_

Adoptive Group: \_\_\_\_\_ Clean-Up Date: \_\_\_\_\_

Number of People: \_\_\_\_\_ Number of Hours: \_\_\_\_\_ Number of Bags: \_\_\_\_\_

**Recyclable Material Collected:**

Type of Material	Number of Bags	Pounds (If Known)	Recycled?
Aluminum	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Glass	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Paper	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Plastic	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other (Specify)			
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Main Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return completed report to:  
 Human Resources Recruiter  
 Department of Human Resources  
 215 Church Avenue, SW, Room 212  
 Roanoke, VA 24011